

## Office of Student Affairs Parental Notification Policy

### Policy Statement

The University of Minnesota Rochester shall implement a process to notify parents/guardians of students who engage in high risk drinking behaviors.

### Case Types Appropriate for Parental/Guardian Notification

1. Students transported to detox or hospitalized due to alcohol/substance use.
2. Students identified by University staff as having a pattern of alcohol/substance use/abuse that has the potential to be detrimental to the student's success as a student at the University of Minnesota Rochester.

### Objective

To implement a policy and procedure for parental/guardian notification regarding high risk drinking behaviors involving University students. The policy/procedure outlined below apply to all students, whether on or off campus, who engage in high risk drinking behavior.

### Goals

The University of Minnesota Rochester will utilize parental/guardian notification as a means to demonstrate care, concern, and support for students exhibiting high risk drinking/substance abuse.

The University of Minnesota Rochester will utilize parental/guardian notification in conjunction with educational and restorative justice sanctions.

### Legal Parameters

Existing federal and state law allows the University to notify parents/guardians as follows:

- Students regardless of age or dependency status in situations where a student's life/health is at risk.
- Students who are under 21 years of age, are a dependent, and have been found responsible for violating campus alcohol and drug policies.

### Notification Process

*Notification made due to transportation to detox or hospitalization*

Because of the acute nature of the incident, parental/guardian contact will be discussed quickly and outside the Student Conduct Code resolution process.

The Assistant Vice Chancellor of Student Affairs or designee (AVCSA) will be notified within one business day when designated University employees become aware of any student who has been transported to detox or hospitalized due to acute alcohol intoxication.

The AVCSA will contact the student upon learning of the incident and do the following:

- Inform the student that notifying his/her parent/guardian is under consideration,
- Request a meeting within three working days of discharge from the hospital or detox unit to discuss the incident and determine whether or not notification would be appropriate, and
- Inform the student that he/she must schedule an assessment with an alcohol/substance abuse counselor within ten days.

*Notifications made due to concerns about a pattern of alcohol/substance abuse detrimental to student success.*

The process begins when behavior(s) are documented which support that the student has demonstrated a pattern of alcohol/substance use/abuse that could be detrimental to his/her success as a student at the University of Minnesota.

The student will be referred to the Office of Student Affairs for possible violation of the Student Conduct Code and begin the informal or formal resolution process, as appropriate.

- If the student is found not responsible, no referral would be made for parental/guardian notification.
- If the student is found responsible, sanctions will include an assessment or consultation with an alcohol/substance abuse counselor. The student will also be informed during the resolution process that his/her case will be referred to the Office of Student Affairs for parental/guardian notification.

*In all cases*

When a student has been referred to the Office of Student Affairs, the AVCSA will schedule a meeting with the student in order to discuss the student's behavior and assess if there are any reasons that parental/guardian notification would not be appropriate.

The Office of Student Affairs will consult with the Office of General Counsel to determine if the student's consent is necessary prior to contacting parent/guardian.

The AVCSA contacts parent/guardian to notify them of the University's concern and to discuss strategies that will assist the student with making good decisions related to alcohol/substance use/abuse.

The AVCSA will document conversations with parent/guardian and notes will be placed in the student's discipline file.