Student Conduct Code Procedure with Educational Collaborative Institution: Mayo School of Health Sciences

Revision Date
January 23, 2015

Key Contact Name
Holly Renn
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Update Contact Name
Holly Renn

Introduction and Purpose
This process supports student conduct code procedure for students dually enrolled in the Bachelor of Science in Health Professions program with Mayo School of Health Sciences and University of Minnesota Rochester. This process is needed as both educational institutions have policy guidelines for due process when there is an alleged conduct violation.

Procedure
- For student conduct violations against Mayo Clinic, UMR will defer to the College of Medicine, Mayo Clinic policies for non-academic deficiency (located in the Probation and Dismissal Policy) for students who are dually enrolled at UMR and the Mayo School of Health Science.
- For student conduct violations that violates the Board of Regents: Student Conduct Code, UMR will follow The Student Conduct Code Procedure: Rochester for students who are dually enrolled at UMR and the Mayo School of Health Science.

Process Flow Chart (n/a)

Comments, Exceptions, Troubleshooting or additional information (recommended)
UMR and MSHS will have full disclosure between institutions with regard to Student Conduct incidents/concerns for students who are dually enrolled at UMR and Mayo School of Health Sciences. Incidents that occur on respective campuses may affect enrollment on the collaborative campus.

Students are made aware of the Code of Conduct policies during Orientation at each institution and Mayo Clinic policies are available to students via the MSHS intranet and their Program Student Handbook.

Related Procedures
Students who are dually enrolled are responsible for knowing the Code of Conduct policies and procedures within the College of Medicine, Mayo Clinic.
Procedure Name: BSHP Student Conduct Code
Revised Date: 1/23/15
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Overview: UMR will defer to the College of Medicine, Mayo Clinic policies for non-academic deficiency (located in the Probation and Dismissal Policy) for students who are dually enrolled at UMR and the Mayo School of Health Science

Step 1: Faculty, Staff or student will report incident/concerns to MSHS Program Director or Administration.

Step 2: Incident/concerns will be discussed with the appropriate Dean or Associate Dean prior to determining the course of action. The UMR Program Director for BSHP will be informed of incident/concern. No action will be taken by UMR until a course of action has been determined by MSHS.

Step 3: Non-academic deficiencies could result in a formal warning, probation, or dismissal. Documentation will be shared with UMR.

Step 4: If the incident/concern merits action by UMR Administration, the UMR Program Director will meet with the Interim Director of Student Development to discuss next steps.

NOTE: If the incident/concern merits further action at UMR. The Student Conduct Code Procedure: Rochester will be followed.