Rochester Student Association Roles Descriptions

President

a) Maintain relationships between students, faculty, administrators, and the Rochester community
b) Act as the primary spokesperson for the UMR student body
c) Appoint ad-hoc committee chairpersons (see Article V, Section 2 of Bylaws)
d) Appoint and oversee all committee chairpersons and assignments
e) Execute the Constitution and Bylaws’ rules of the RSA meetings
f) Preside over all of RSA Full Board and Executive Board meetings

The President of the RSA is the overall manager and organizer of RSA activities. They are responsible for planning and presiding over the Executive and Full Board. This is a year round position that requires work over the summer and winter breaks to ensure the Full Board is prepared for the beginning of each semester. As President, you attend weekly meetings with the activities coordinator, Dauline Menze, to discuss the direction of the Board. As President you must be organized and efficient in order to respond to the needs of students, staff and faculty. You must be able to lead and control a large group of people while remaining an unbiased third party. As all RSA positions, you are expected to be open to concerns of URM individuals.

Student Activities Board Position

a) Preside as Chair of the Student Activities Board
b) Perform the President’s duties in the event the President is absent
c) Act as the liaison between the Student Activities Board, Executive Board, and Full Board

The Student Activities Board (SAB) Chair Position is a very exciting and fulfilling position. For this position, the elected candidate is responsible for facilitating and organizing all student activities board meetings and campus activities. This includes ensuring all members have the resources that they need, as well as making sure that all events and meetings run efficiently. The SAB chair position works closely with the executive board to plan and develop weekly meetings, make executive decisions, and ensure that all planned events are carried out. This position requires an individual who is organized, has strong interpersonal skills, and is actively aware of the needs of the student body. This position also requires someone who is confident in a leadership position and is self-motivating and motivating to others. The SAB chairman attends a weekly SAB meeting, the Rochester Student Association (RSA) executive board meeting (which is a bi-weekly meeting on the opposite week of the RSA full board meeting), as well as weekly one-to-one meetings with the SAB adviser. If you like planning and organizing campus activities, and are confident with leading a student group, then this is the position for you!
Student Representative to the Board of Regents

a) Represent the students of UMR to the Board of Regents and central administration
b) Support the goals of the UMR administration and faculty when in the best interest of the students
c) Report back to the RSA on the Board of Regents meetings
d) Maintain links to other student associations in the University via their student representatives to the Board of Regents

As the student Representative to the Regents, you will have varying responsibilities in representing student opinions to the Board of Regents to the University of Minnesota. This entails traveling to the cities once a month and attending the full day (Thursday) board meetings, as well as sitting on at least one committee as a non-voting student member. In addition to this, you will contribute to the student report to the Regents, which is compiled once a semester and aid in the presentation of said report. The meetings consist of formal board meetings, as well as several social events that you will attend to represent the student body. A car is required for transportation to and from the cities, however, traveling expenses are reimbursed by the Board of Regents.

Representative at Large

a) There shall be 1 for every 200 RSA students
b) Provide general student input to RSA

Like the title states, as a Representative at Large we are the spokespersons for the student body as a whole. More specifically, we are the voice of the students here at the University of Minnesota Rochester. As such we are the people that the students go to when they believe that their campus is not represented in a way that they deem fit. We then articulate this back to RSA where a decision will be made on how to apply the recommendation given to us by the student body.

Representative to Institutional Advancement

a) Liaison between Institutional Advancement staff and RSA
b) Attend I.A. meetings for the purpose of providing student input on UMR promotion and marketing efforts

As representative to institutional advancement, you are in charge of the RSA website and the RSA Facebook page. You are also the chair of the liaison committee. You are responsible for setting up meeting times with your committee which should usually occur about once a month. If there are any updates that need to be put onto the RSA website, you are responsible to act as the liaison between the RSA and the Student Resource Center (SRC). You are to e-mail either Dauline or Nathan with any updates that need to be made.

Things to Know: It is important to know that you are not allowed to make updates on your own, even if you have training in website updates. Also, the RSA may ask for your help with any advertising that may need to be done.
Student Concerns Board Chair

a) Preside as chair of the Student Concerns Board (see Article V, Section 1f of Bylaws)
b) Act as primary liaison between academic faculty and RSA
c) Strive to provide students with accessible mediums through which they can voice their opinions and provide input

Student Concerns Board Chair is a member of the Full Board and Executive Board. As the position describes, they are also the chair of the Student Concerns Board made up of the appointed faculty committee positions and other interested students. The SCB Chair is responsible for attending bi-weekly CLI Faculty meeting. They are also responsible for listening to and facilitating the process for students to address course concerns with University administration. The SCB Chair is responsible for determining and carrying out various outreach initiatives to students to generate an understanding of student concerns and opinions that require RSA attention.

Representative to Student Affairs

a) Liaison between Student Affairs staff and RSA
b) Attend Student Affairs meetings for the purpose of providing student input on student activities, services, and policy

The Representative to Student Affairs is a Full Board position and they are responsible for attending the Student Affairs Committee meetings. They are responsible for acting as a line between the RSA and Student Affairs and offering suggestions at each meeting for improvements. It is important to understand the duties of the Student Affairs department and be aware of the student perspective on the ease and accessibility of the Student Affairs resources.