The Bachelor of Science in Health Professions (BSHP) is a collaborative program between the University of Minnesota Rochester (UMR) and the Mayo School of Health Sciences (MSHS). Students in the BSHP program are enrolled in both institutions.

All students are responsible for knowing the rules and policies that govern their academic program. To this end, the University of Minnesota Rochester is providing you this guidebook for the Bachelor of Science in Health Professions with tracks in Echocardiography, Radiography, Respiratory Care and Sonography.

This guidebook contains University of Minnesota policies, procedures and resources you need to know to complete your degree. Policies are subject to change and the University will make every effort to notify students of any changes affecting the degree program. Students are expected to know and abide by the policies and procedures in this manual. They are also expected to know and abide by the policies and procedures defined by their enrollment in the MSHS. Policies of MSHS will be provided by the respective track.
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UMR CONTACT INFORMATION

For current contact information, including the BSHP Program Director and Advisor, please visit the BSHP page on the University of Minnesota Rochester website.

ADVISING

BSHP Students are assigned two advisors throughout their program: an Advisor at UMR (who assists students with University requirements) and the Faculty Program Director at MSHS. You are encouraged to meet with the UMR advisor each semester and you will have access to your MSHS Program Director on a regular basis. The two advisors partner to provide comprehensive service to you as a student. Each has areas of expertise. Please use the following guide to determine which advisor you should see for specific issues.

UMR Advisor

Although you are responsible for your progress in school and staying up-to-date on your degree progress, your UMR advisor is there to help you with questions or issues that arise along the way. They can assist you with planning liberal education classes, submitting a petition, adjusting to college life, exploring campus resources, and issues related to academic difficulty. However, you are encouraged to talk with your MSHS Program Director first (and immediately) if you are experiencing academic difficulty. Topics to discuss with your UMR advisor include:

- Transfer credit evaluation
- Academic Progress Audit System (APAS)
- Graduation requirements
- Petitions
- Academic Probation and Suspension
- University Policies
- Academic Difficulties
- Liberal Education Coursework
- Student Activities
- Work study opportunities

You are welcome to meet with your advisor at any time during the academic year. You must take the initiative to arrange the first and each subsequent meeting with your academic advisor. It is to your benefit to touch base with your advisor at least once or twice a year to be sure you are on track with your academic progress.

Program Director and Faculty – MSHS

All program directors at MSHS are experts in their field and will be able to answer questions specific to the career you are pursuing. Program directors are also faculty in the track you are pursuing. Should you require academic support, please contact your MSHS Program Director before contacting UMR to determine what support can be provided. Topics to discuss with your MSHS program director include:
• MSHS Policies and procedures
• Concerns/Grievances related to BSHP
• Academic Difficulties
• Disability Accommodation
• Career planning
• Research Opportunities
• Questions about Professional Development

BSHP PROGRAM INFORMATION

PROGRAM DESCRIPTION
The Bachelor of Science in Health Professions (BSHP) is an educational collaboration between the University of Minnesota Rochester and the Mayo School of Health Sciences. The curriculum has a broad focus and includes rigorous science foundations, liberal education, and prerequisite courses selected to meet the need for deeper academic preparation in health professions. Students majoring in the Bachelor Science in Health Professions (BSHP) must complete 120 credits, including 60 – 66 credits of upper-division coursework focused on development of technical skills, clinical research applications, health care management and clinical practicum experiences.

GOAL
The Bachelor of Science in Health Professions prepares students to become certified health professionals in select allied health fields where increased technical complexity and strong cognitive abilities are needed due to specialization and new technologies in health care. Students successfully completing the coursework will receive a Bachelor of Science in Health Professions degree from the University of Minnesota and a certificate from the Mayo School of Health Sciences in their respective track and be eligible to take the appropriate professional certification examinations.

CURRICULUM
This program is a sequence of courses spanning four to five semesters, depending on the track. Students majoring in the Bachelor of Science in Health Professions must complete 60-66 credits of upper-division coursework focused on development of technical skills, clinical research applications, health care management and clinical practicum experiences depending on which track they are in. To graduate from the University of Minnesota Rochester with a Bachelor of Science in Health Professions requires the completion of 120 semester credits.

The program provides classroom study, laboratory study and observation, clinical experience, independent study, and seminars. Classes generally meet on a daily basis. Courses are arranged on a set schedule and sequence. Students who are admitted into the first year (of the two year program) complete a pre-clinical course in August to prepare for a fall start. Students are expected to provide their own transportation to clinical training sites. When necessary, the program reserves the right to adjust class schedules, times and program sequencing.
You are responsible for registering prior to the start of the semester. It is in your best interest to verify your enrollment in the proper courses. Students can check their registration at Onestop by clicking on “Enrollment Summary” under Quick links.

TECHNICAL STANDARDS
The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status or sexual orientation.

In adhering to this policy, the University abides by the Americans with Disabilities Act, Section 504 of the Rehabilitation Act of 1973, the Minnesota Human Rights Act and other applicable statutes and regulations relating to equality of opportunity. The University's mission is to provide optimal educational opportunities for all students, including those with disabilities. Students are responsible for seeking assistance at the University and making their needs known. The Office of Disability Services (DS) is provided by the University of Minnesota to promote access, by ensuring the rights of students with disabilities and assisting the University in meeting its obligations under federal and state statutes. For further information, visit the UMR website.

The Bachelor of Science in Health Professions requires students to engage in diverse, complex and specific experiences essential to the function of health care professional assuring best practices to protect patient safety. The student must be able to participate in these experiences safely and within an acceptable amount of time. Unique combinations of cognitive, affective, psychomotor, physical, and social abilities are required to satisfactorily perform these functions throughout the curriculum including all clinical rotations.

Candidates for the BSHP must meet the technical standards necessary to acquire or demonstrate competence in health professions as outlined in this document with or without reasonable accommodation.

MOTOR SKILLS
GENERAL: The candidate should have sufficient motor functions such that they are able to execute movements required to provide general care and treatment to clients in all health care settings within a specified amount of time.

SPECIFIC: The candidate must be able to perform basic life support (including CPR), transfer and position patients and position and re-position self around patients. The candidate must also be able to position and operate equipment typically found in the health care environment and relevant to each track of study (for example: IV pumps, electric beds, oxygen tanks, wheel chairs, portable equipment, etc.). Such actions may require standing for prolonged periods of time and coordination of both gross and fine muscular movements, including the ability to manipulate multiple objects simultaneously, equilibrium and functional uses of senses to perform patient care procedures.
SENSORY/OBSERVATION  
GENERAL: A candidate must be able to acquire a defined level of required information as presented through demonstrations and experiences in the basic and clinical sciences.

SPECIFIC: The candidate must be able to learn to perform visual and tactile examinations and treatments to differentiate subtle variations in color, shape and general appearance.

SPECIFIC: The candidate must be able to accurately observe patients from a distance or close at hand, correctly read digital, analogue or graphic gauges, scales and monitors, and recognize biohazardous fluids. The candidate must be able to hear audio and see visual alarms. He/she must also be able to hear breath and heart sounds with a stethoscope, and see cardiac/pulmonary waveforms on monitoring screens.

SPECIFIC: The candidate must also possess the visual acuity to read or view various forms of documentation including records, charts, images and handwritten notation.

COMMUNICATION  
GENERAL: The candidate must be able to communicate clearly and effectively with a degree of sensitivity and cultural appropriateness with patients, parents and/or guardians; establish good rapport, convey or exchange information at a level allowing development of a health history; identify problems presented; explain alternative solutions; and give directions during treatment and post-treatment. Communication includes oral and written modes.

SPECIFIC: A candidate must have sufficient facility with English to retrieve information from literature, computerized data bases and lectures and to communicate concepts on written exams and patient charts. Patients, faculty, students, and staff must be able to easily understand the candidates’ oral and written communication in order to effectively evaluate performance and to work collaboratively in the care of patients.

COGNATIVE/INTELLECTUAL  
GENERAL: A candidate must be able to measure, calculate reason, analyze, integrate, and synthesize information.

SPECIFIC: The candidate must be able to self-organize his/her time, independently manage multifaceted demands and schedules.

SPECIFIC: The candidate must be able to quickly read and comprehend extensive written materials.

SPECIFIC: The candidate must be able to comprehend and apply didactic concepts and engage in critical thinking in the classroom, lab and clinical setting all in a timely manner. This involves physiologic measurements, mathematical computation, information gathering, interpretation and analysis of data, and problem solving.

SPECIFIC: The candidate must be able to synthesize the information in the development of an effective treatment plan.
SPECIFIC: The candidate must be able to comprehend three-dimensional relationship and to understand the spatial relationships of structures.

BEHAVIORAL
GENERAL: A candidate must possess the emotional health and maturity required for full utilization of his or her intellectual abilities, the exercise of good judgment, maintenance of patient confidentiality, the prompt completion of all responsibilities attendant to the diagnosis and care of patients, and the development of mature, sensitive, and effective relationships with patients, faculty, staff and students.

SPECIFIC: The candidate must be able to tolerate physically, mentally and emotionally demanding workloads, function effectively under stress, adapt to changing environments, display flexibility and learn to function in the face of uncertainties inherent in the clinical problems of patients.

SPECIFIC: Compassion, integrity, concern for others, interpersonal skills, interest, and motivation are all personal qualities that will be assessed during the admission and educational processes. Further, a candidate must be able to manage apprehensive patients with a range of moods and behaviors in a tactful, culturally sensitive, congenial, personal matter so as not to alienate or antagonize them.

SPECIFIC: A candidate must reasonably be expected to accept criticism and respond by appropriate modification of behavior.

STUDENT INFORMATION

TUITION AND OTHER FEES
Current undergraduate tuition rates and fees can be found on the UMR website. In addition to books and general supplies, other essential items may include uniforms, a watch with a second hand, and a stethoscope must also be considered in educational costs. Purchase of additional equipment may be recommended as clinical experiences and placements warrant.

Students should also include reliable transportation costs in their educational planning as students are responsible for providing their own transportation to and from clinical sites.

UMR students – please be aware that Mayo Clinic requires that all students participating in clinical rotations in their facilities to complete a federal background check. There is a $55.00 fee associated with this background check that you will be responsible for. This is a one-time check that is completed prior to beginning the BSHP program.

FINANCIAL AID
Students that meet basic eligibility criteria are eligible to receive some form of financial assistance. To learn how to take advantage of these benefits visit the Financial Aid page on the
UMR website. For questions regarding financial aid you may contact the One Stop Office at UMR (visit the website for specific contact information).

Work Study Opportunities are available on the UMR campus for those eligible. Information regarding these opportunities can be found on the website.

E-MAIL POLICY
All students at the University of Minnesota Rochester are provided free internet access and a personal email account. To initiate your account (if you have not done so), visit the UMR website and search for “account activation.” Your personal email account will be the University’s official means of communication with all students. Students are responsible for all information sent to them via the assigned email account. Students are expected to check their email daily.

UMR CAMPUS
The University of Minnesota Rochester is located primarily on the 3rd and 4th floors of University Square in downtown Rochester. We also have a student housing facility and Student Life Center at 318 Commons located at 318 First Avenue. As a student of UMR you are encouraged to visit and use the campus facilities. To learn more about our campus and building hours visit “About the Campus” on the UMR website.

IT/LAPTOP PROGRAM
The BSHP program is a laptop program. All students are required to participate in the laptop program. Information Technology (IT) provides many services to BSHP students. They are available weekdays from 8:00 am to 4:30 pm to help students with any computer problems. Student employees are located at a desk on the third floor to assist with any laptop malfunctions throughout the school day.

JUST ASK ACADEMIC SUPPORT CENTER
Just ASK is where current students can go to get homework help with Math and Writing. Just ASK is located in the 3rd floor lounge of University Square and in 318 Commons near the booth seating just outside of the faculty offices. For hours visit the UMR website. If you are struggling with upper-division coursework, please see your MSHS Program Director to discuss your concerns.

LIBRARY RESOURCES
The information commons located at the University of Minnesota Rochester is fully accessible to BSHP students. The information commons provides computer and printer access to all students. This grants student’s access to the University of Minnesota Libraries along with all the online resources such as the catalog, periodical indexes and full text articles.

Books and printed materials are available and if a certain material is not present it can be easily ordered through document delivery or inter-library loan. The information commons staff members will assist you with any requests.
APPEARANCE AND DRESS
UMR supports individuality and self-expression within its student body. However, students in the BSHP program are dually enrolled at MSHS and are to abide by the rules governing professional dress and appearance as explained at MSHS. When assessing appearance and dress standards for a clinical site, it may be helpful to pay attention to the dress and behavior of professional staff on the unit and always use common sense. Remember when engaged in student activities outside the UMR, you will be seen as an ambassador of UMR and a professional-in-training.

STORAGE LOCKERS
Storage lockers are available for student use. Further information regarding lockers can be found on the UMR website.

PARKING FACILITIES
A discounted “Flex Parking Lease” is available for students enrolled in six or more weekday credits. Information regarding the purchase of a parking card can be found on the UMR website. Bus passes are available for purchase in the Student Resource Center, 3rd floor, University Square and can be charged to students accounts.

SCHOOL CLOSING PROCESS
As a general practice, the University of Minnesota Rochester does not close unless the health, safety, or security of University personnel and students is seriously brought into question. For school closing information visit the UMR website, or sign up for TXT-U notifications. UMR closure does not affect your MSHS courses or responsibilities. You are still required to attend MSHS classes, labs or clinicals if they are scheduled. Always refer to your MSHS schedule as it indicates your most accurate course schedule.

STUDENT ACTIVITIES/GROUPS
Student groups can be formed when there is an interest from three or more students. Some examples of student groups are UMR Ambassadors, Raptor Recruits, and the Rochester Student Association. UMR Ambassadors are the students that you probably met on your visit to campus. They lead tours, speak on student panels, and promote UMR to prospective students. More information about these programs and many more can be found on the UMR website.

STUDENT NEWSLETTER
BSHP students have access to the Raptor Report or student newsletter. The Raptor Report is published every other week throughout the academic school year. This newsletter reports information about upcoming events, reminders, and information that students should know.

GRADUATION
Following completion of all academic and clinical requirements students will receive the Bachelor of Science in Health Professions Degree from the University of Minnesota Rochester and Certificate of Completion from Mayo School of Health Sciences.

• Completion of all required course work with a minimum 2.0 GPA.
• Successful completion of comprehensive end of program competency assessment examinations.
• Successful completion of a minimum of 120 semester credits.
• Students will be notified to complete an application for graduation in their second year of the program.

POLICIES AND PROCEDURES

USE OF PERSONAL ELECTRONIC DEVICES IN THE CLASSROOM: Using personal electronic devices in the classroom setting can hinder instruction and learning, not only for the student using the device but also for other students in the class. To this end, the University establishes the right of each faculty member to determine if and how personal electronic devices are allowed to be used in the classroom. For complete information, please reference the UMN Policy Library online.

SCHOLASTIC DISHONESTY: You are expected to do your own academic work and cite sources as necessary. Failing to do so is scholastic dishonesty. Scholastic dishonesty means plagiarizing; cheating on assignments or examinations; engaging in unauthorized collaboration on academic work; taking, acquiring, or using test materials without faculty permission; submitting false or incomplete records of academic achievement; acting alone or in cooperation with another to falsify records or to obtain dishonestly grades, honors, awards, or professional endorsement; altering, forging, or misusing a University academic record; or fabricating or falsifying data, research procedures, or data analysis. If it is determined that a student has cheated, he or she may be given an "F" or an "N" for the course, and may face additional sanctions from the University. For additional information, please see the UMN Policy Library online.

The Office for Student Conduct and Academic Integrity has compiled a useful list of Frequently Asked Questions pertaining to scholastic dishonesty on the UMN website. If you have additional questions, please clarify with your instructor for the course. Your instructor can respond to your specific questions regarding what would constitute scholastic dishonesty in the context of a particular class-e.g., whether collaboration on assignments is permitted, requirements and methods for citing sources, if electronic aids are permitted or prohibited during an exam.

MAKEUP WORK FOR LEGITIMATE ABSENCES: Students are expected to attend all meetings of their courses. Students will not be penalized for absence during the semester due to unavoidable or legitimate circumstances. Such circumstances include verified illness, participation in intercollegiate athletic events, subpoenas, jury duty, military service, bereavement, and religious observances. Such circumstances do not include voting in local, state, or national elections. For complete information, please see the UMN Policy Library online.

MSHS instructors determine and inform students of their own policies and procedures regarding absence from class, laboratory, and examination. Make-up work is determined at the sole discretion of the instructors, and they are not obligated to afford or arrange clinical make-up times for any student due to student absence unless it is due to one of the circumstances noted above.

APPROPRIATE STUDENT USE OF CLASS NOTES AND COURSE MATERIALS: Taking notes is a means of recording information but more importantly of personally absorbing and integrating the educational experience. However, broadly disseminating class notes beyond the classroom community or accepting compensation for taking and distributing classroom notes
undermines instructor interests in their intellectual work product while not substantially furthering instructor and student interests in effective learning. Such actions violate shared norms and standards of the academic community. For additional information, please see the UMN Policy Library online.

**GRADING AND TRANSCRIPTS:** The University utilizes plus and minus grading on a 4.000 cumulative grade point scale in accordance with the following:

<table>
<thead>
<tr>
<th>Grade</th>
<th>GP Scale</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.000</td>
<td>Represents achievement that is outstanding relative to the level necessary to meet course requirements</td>
</tr>
<tr>
<td>A-</td>
<td>3.667</td>
<td></td>
</tr>
<tr>
<td>B+</td>
<td>3.333</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>3.000</td>
<td>Represents achievement that is significantly above the level necessary to meet course requirements</td>
</tr>
<tr>
<td>B-</td>
<td>2.667</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>2.333</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>2.000</td>
<td>Represents achievement that meets the course requirements in every respect</td>
</tr>
<tr>
<td>C-</td>
<td>1.667</td>
<td></td>
</tr>
<tr>
<td>D+</td>
<td>1.333</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>1.000</td>
<td>Represents achievement that is worthy of credit even though it fails to meet fully the course requirements</td>
</tr>
<tr>
<td>S</td>
<td></td>
<td>Represents achievement that is satisfactory, which is equivalent to a C- or better.</td>
</tr>
</tbody>
</table>

For additional information, please see the UMN Policy Library online.

**ACADEMIC PROGRESS**

The APAS (Academic Progress Audit System) is a report which provides the student and advisor information on how well students are meeting all the requirements for a degree. The APAS report is an individualized, computerized record that compares past and current coursework with the requirements for the students’ academic program. The APAS report shows the number of credits actively being taken, previously taken, and to be taken in the future. The report also shows areas of liberal education requirements that must be met to receive a degree.

The Office of Financial Aid and Registrar utilize the APAS for clearing and posting degrees. Each section of the report addresses a different degree requirement (e.g.: liberal education distribution requirement, cumulative degree credits, and major requirements, etc.). Some sections will list courses that students may enroll in to fulfill that requirement. This information can help you and your advisor plan future terms by giving details of what is needed to graduate.
For questions regarding information found on the APAS report, students should contact their UMR advisor. Students can access their APAS report under the "Quick Links" sidebar on the One Stop webpage.

TRANSFER COURSE PETITIONS
UMR accepts transfer credit from regionally accredited colleges or universities in the United States. Transfer credit will generally be given for coursework that is similar in level and content to courses that are offered at the UMN Twin Cities campus, RCTC, and UMR. Standard liberal education courses tend to transfer routinely. Vocational, technical or skills-based courses generally do not transfer. In addition, courses usually do not transfer for subjects that are not offered for credit on the UMN campus, such as aviation, restaurant or hotel management, etc.

To request a course be evaluated, check with your UMR Advisor.

Student Scholastic Committee is charged with reviewing student petitions for exemptions to academic policy, as outlined in several Board of Regents Policies. The Committee will review petitions individually, consider circumstances, and approve or deny each petition in a timely manner. In all cases the Committee will endeavor toward fair application of policy, doing what is in the best interest of the student, and contributing to the resources required for student success.

PROBATION
Academic Progress Requirements for the University of Minnesota Rochester can be found in the UMR Catalog. Students placed on Academic Probation at MSHS will automatically be placed on Probation at UMR.

SEXUAL HARASSMENT
"Sexual harassment" means unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile, or offensive working or academic environment in any University activity or program. Such behavior is not acceptable in the University setting. If you feel you are the victim of sexual harassment, please contact the Vice Chancellor of Student Services, Kendra Weber, 507-258-8008. For more information, please see the UMN Policy Library online.

EQUITY, DIVERSITY, EQUAL OPPORTUNITY, AND AFFIRMATIVE ACTION
The University will provide equal access to and opportunity in its programs and facilities, without regard to race, color, creed, religion, national origin, gender, age, marital status, disability, public assistance status, veteran status, sexual orientation, gender identity, or gender expression. For more information, please see the UMN Policy Library online.

ACADEMIC FREEDOM AND RESPONSIBILITY
(For courses that do not involve students in research)
Academic freedom is a cornerstone of the University. Within the scope and content of the course as defined by the instructor, it includes the freedom to discuss relevant matters in the classroom. Along with this freedom comes responsibility. Students are encouraged to develop the capacity for critical
judgment and to engage in a sustained and independent search for truth. Students are free to take reasoned exception to the views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled.*

Reports of concerns about academic freedom are taken seriously, and there are individuals and offices available for help. Contact the instructor, the Department Chair, your adviser, the associate dean of the college, or the Vice Provost for Faculty and Academic Affairs in the Office of the Provost. [Customize with names and contact information as appropriate for the course/college/campus.]

* Language adapted from the American Association of University Professors "Joint Statement on Rights and Freedoms of Students".

PROCEDURE FOR CHANGE OF REGISTRATION OR WITHDRAWAL
Enrollment in the Bachelor of Science in Health Professions (BSHP) at the University of Minnesota Rochester is contingent on enrollment in the Mayo School of Health Sciences. Please meet with your UMR advisor regarding withdrawal from the BSHP major or a complete withdrawal from the University of Minnesota Rochester.

If a student chooses to withdraw from the BSHP, readmission is required if he/she wishes to continue in the program at a later time. A student’s readmission to the program is competitive with all other candidates for that year. Students requesting readmission must provide evidence that factors that led to the withdrawal have been corrected. Readmitted students may be placed on probation and may be subject to immediate dismissal if their work is unsatisfactory.

For information regarding changing registration, withdrawing from the University or leave of absences, see the OneStop section of the UMR website.

STUDENT RESOURCES

STUDENT HEALTH SERVICES
The University of Minnesota Rochester has a Student Health Services office located at the Olmsted Medical Center (OMC) Skyway Clinic at 318 Commons skyway level where you can receive free testing and treatment for common acute conditions. Please visit the UMR website to learn more.

TALK ONE 2 ONE
Talk One2One is a free 24 hour help line available to UMR students. This service is available to call "anytime, any problem, anywhere." Licensed counselors are available to talk about issues. This service is free, confidential, and available at any time. Counseling sessions with a local mental health provider can be arranged. Up to three visits are free through Talk One2One. Contact information for this program is 800.756.3124, www.studenttalkone2one.com

MEDICAL INSURANCE
Students are required to obtain medical insurance coverage during the program. Evidence of medical coverage must be provided when your educational program begins. Health insurance can be provided by the University of Minnesota if the student is taking 6 or more credits during the
academic school year. This insurance plan will be billed to the students account if no current hospitalization policy is provided upon registration for classes. Boynton Health Service administers the student insurance plan at the University of Minnesota Rochester. This is a University-sponsored Student Health Benefit Plan.

**STUDENT CONDUCT CODE:** The University seeks an environment that promotes academic achievement and integrity, that is protective of free inquiry, and that serves the educational mission of the University. Similarly, the University seeks a community that is free from violence, threats, and intimidation; that is respectful of the rights, opportunities, and welfare of students, faculty, staff, and guests of the University; and that does not threaten the physical or mental health or safety of members of the University community.

As a student at the University you are expected adhere to Board of Regents Policy: *Student Conduct Code*. To review the Student Conduct Code, please see the UMN Policy Library online.

Note that the conduct code specifically addresses disruptive classroom conduct, which means "engaging in behavior that substantially or repeatedly interrupts either the instructor's ability to teach or student learning. The classroom extends to any setting where a student is engaged in work toward academic credit or satisfaction of program-based requirements or related activities."

**DISABILITY ACCOMMODATIONS**

The University is committed to providing quality education to all students regardless of ability. Determining appropriate disability accommodations is a collaborative process. You as a student must register with Disability Services and provide documentation of your disability. The course instructor must provide information regarding a course's content, methods, and essential components. The combination of this information will be used by Disability Services to determine appropriate accommodations for a particular student in a particular course. For more information, please reference Disability Services.

**MENTAL HEALTH AND STRESS MANAGEMENT**

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance and may reduce your ability to participate in daily activities. University of Minnesota services are available to assist you. You can learn more about the broad range of confidential mental health services available on campus via the Student Mental Health

**CHANGE OF ADDRESS**

It is the responsibility of all students to inform the UMR Registrar's Office of any change of address or phone numbers within one week of the change. Update your University of Minnesota Rochester "personal information" from the One Stop web page. Under the Quick Links on the right side of the page select Personal Information. It is the student's responsibility to keep their address/contact information current with Mayo School of Health Sciences and also with the lenders of their student loans.
STUDENT HOUSING
BSHP students are eligible for student housing at 318 commons. This facility includes apartment style living with many floor plans to choose from. Students starting classes on August 1 can make arrangements to move in early. 12 month contracts are available if they are required to take summer session courses. Single month and 9 month contracts are also available.

The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status or sexual orientation.