

**University of Minnesota Rochester**  
**Housing Contract Terms and Conditions**

The UMR Housing Contract is valid from **August 24, 2019** to **May 13, 2020** (Fall semester ending December 31 and Spring semester starting January 1) at the University of Minnesota Rochester (UMR). Upon receipt and application approval, this contract will become a binding legal document. By clicking “I agree” the contract will be electronically signed by you.

**If you are under 18 years of age**, one more step is required. In addition to clicking “I agree”, you must print this contract, sign/date (student and parent/guardian), and return this signed document to the UMR Business Office. Upon receipt of the signed document (with student and parent/guardian signatures) and application approval, this contract will become a binding legal document.

Read the UMR Housing Contract carefully so that you thoroughly understand the provisions and expectations listed. If you have questions, please read more about our Office of Residential Life (ORL) at <http://r.umn.edu/student-life/housing>, or call the Residential Life Director at 507.258.8028.

The provisions of this contract must either be accepted as written or rejected as written. Any alterations, cross outs, additions, etc. will be disregarded and the contract, when signed (electronically or otherwise) and accepted, will be binding on both parties as originally written. By submitting a completed electronic copy, the student agrees to this contract for the entire term established or the remainder thereof. Non-occupancy of assigned space does not terminate the contract, and the appropriate charges under the contract will continue. This contract cannot be terminated solely for the purpose of living off campus.

### **Eligibility**

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Only students registered in courses at UMR who are actively attending classes and maintain at least thirteen (13) credits per semester may reside in UMR Housing, with the exception of the summer term. Exceptions can be made on a case-by-case basis.

Students who cancel their academic registration must move out 48 hours after their academic cancellation date, or within 24 hours after the end of their last academic final exam. Students who cancel during Fall semester and have registered for Spring semester, or beyond, may request a vacating exemption from the Residential Life Director.

Students attending UMR for one semester only, or wishing to live on campus for only one semester, should consult in advance with the Residential Life Director.

UMR or ORL reserves the right to deny housing accommodations to any otherwise eligible applicant if it is determined that the applicant’s presence in UMR Housing would not be in the applicant’s and/or UMR’s best interest.

Contracts are not transferrable from one person to another; this contract may not be reassigned or sold. Sub-letting of rooms, spaces within the apartment, or spaces within UMR housing is prohibited. Conducting business within these aforementioned spaces is also prohibited.

### **Billing and Payment**

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Rates for different UMR Housing accommodations are detailed at the following website:

<http://r.umn.edu/student-life/housing/rates>

Charges the resident is responsible for will be applied to UMR student accounts in August (fall semester), in December (spring semester), and in mid-May (summer sessions). Billing due dates are in accordance with UMR tuition and payment schedules, detailed at this website:

<http://r.umn.edu/one-stop/students/finances/pay-university>

Residents requesting to move into their assigned UMR Housing living unit **prior** to their contracted start date must submit a request to the Residential Life Director at [rhousing@r.umn.edu](mailto:rhousing@r.umn.edu) or by calling 507.258.8028. Residents who have authorization from the Director of Residential Life to leave prior to the end of their contracted, academic year term will be refunded a daily rate for the period of move out until the last day of the current semester. Students who leave before the end of the contracted term without authorization continue to be financially responsible for the entire contracted term.

**UMR and Office of Residential Life Policies and Procedures**

Persons residing in UMR Housing are subject to all relevant Federal, State, and local laws, and are agreeing to follow and abide by UMR and ORL policies and procedures. UMR and ORL policies and procedures may be amended during the contract period, and these amendments will be followed by persons who agree to the UMR Housing Contract. Violations will result in action being taken as outlined by the University of Minnesota Board of Regents Student Conduct Code, or by the ORL Policies and Procedures. Persons evicted as a part of their behavior, violations, or sanctions are financially responsible for the remainder of their contract.

Both of these documents can be found at the following websites:

**Board of Regents Student Conduct Code:** <http://r.umn.edu/student-life/student-conduct>

**ORL Policies and Procedures:** <http://r.umn.edu/housing-policies-procedures>

By signing the UMR Housing Contract (electronically or signed hard copy), you are agreeing to follow all relevant Federal, State, and local laws, and are agreeing to follow and abide by UMR and ORL policies and procedures.

**Agreement to UMR Housing Contract**

By signing the UMR Housing Contract (electronically or signed hard copy), I agree to follow the outlined UMR Housing Contract terms. I also state that I have not provided false information in the completion of this contract, and understand that any falsification will render this agreement null and void.

TO BE SIGNED BY STUDENT AND PARENT/GUARDIAN **IF** STUDENT IS UNDER 18 YEARS OF AGE ON THE DATE OF HOUSING APPLICATION SUBMISSION.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Printed Name

\_\_\_\_\_  
Parent/Guardian Signature (if student is under 18 years of age)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**RETURN SIGNED CONTRACT ~ MAIL, FAX, OR EMAIL**

**Mail:** Attn: Housing Contract  
UMR Business Office  
111 S. Broadway, Suite 300  
Rochester, MN 55904

**Email:** rhousing@r.umn.edu

**Fax:** 507-258-8004

For Office use only:	
_____ Date Deposit Received	_____ Signature of UMR Employee Receiving Deposit